



## Seasonal Stewardship Assistant Job Opening

### Background:

The Western New York Land Conservancy is a regional, not-for-profit land trust that permanently protects land with significant conservation values in Western New York for the benefit of future generations. We envision a future in which open spaces, working lands, wildlife habitat, and scenic beauty are cherished and protected as part of the landscape and character of Western New York. The Land Conservancy has helped to protect over 7,000 acres of land in the eight counties of Western New York. For more information, please visit: [www.wnylc.org](http://www.wnylc.org)

<b>Position Title:</b>	Seasonal Stewardship Assistant
<b>Reports to:</b>	Stewardship Director
<b>Employment Type:</b>	hourly, non-exempt, 37.5 hours per week, temporary (June 1, 2022 - to August 1, 2022)
<b>Compensation:</b>	\$16/hr
<b>Location:</b>	Works remotely, with fieldwork throughout Western New York.

### Overview:

The Seasonal Stewardship Assistant will work in the field and the office, with their primary role being the monitoring of the Land Conservancy's conservation easement properties. The Seasonal Stewardship Assistant will also spend a portion of their time carrying out various preserve management work to protect and enhance the Land Conservancy's nature preserves. The Seasonal Stewardship Assistant will report to the Stewardship Director and will work closely with other Land Conservancy staff. This is a seasonal position. The length of the term will be June 1, 2022 - August 1, 2022.

### Responsibilities:

#### ***Monitoring Activities (70%):***

Under the direction of the Stewardship Director:

- Conservation easement monitoring
  - Contact landowners to set up monitoring easements.
  - Monitor Land Conservancy agricultural and natural land easements.
  - Produce reports and maps documenting monitoring trips, and follow the Land Conservancy's Stewardship Policy in all monitoring activities.
  - Produce letters and other public-facing materials for landowners and neighbors.
  - Aid in miscellaneous monitoring program administrative tasks.

***Preserve Management Activities (30%):***

Under the direction of the Stewardship Director:

- Complete manual invasive species removal work on nature preserves.
- Complete trail-related work on nature preserves.
- Aid in visitor education and enforcement actions at nature preserves.
- Other miscellaneous stewardship tasks as assigned.

**Qualifications:**

- A deep passion for conservation and the Land Conservancy's mission.
- Currently pursuing or obtained an undergraduate degree in Ecology, Natural Resources, Forestry, Preserve Management, Wildlife Biology, or a related field.
- Ability to identify native and invasive plant species preferred.
- Familiarity with conservation easements and land conservation methods, or strong desire to learn about conservation easements.
- Ability to perform strenuous physical activities during sometimes uncomfortable temperatures, such as hiking in steep terrain, occasionally lifting up to 40 pounds.
- Ability to handle a variety of field equipment. Field work experience is strongly preferred.
- Comfort level working alone in remote areas.
- Excellent written and oral communication skills.
- Ability to navigate with map and compass, or GPS.
- Proficiency with Microsoft and Google Suites.
- Ability to work independently with a high level of accountability and attention to detail.
- Strong organizational skills, interpersonal skills, diplomacy, patience, and a sense of humor.
- Willingness to travel throughout Western New York and for flexible hours as needed. A valid driver's license is required as well as a willingness to use a personal vehicle for travel (mileage reimbursement provided).
- Proof of COVID vaccination is required upon hiring.

**To Apply:**

You can find the job description at the following link: [www.wnylc.org/work-with-us](http://www.wnylc.org/work-with-us)

Please submit a cover letter, resume and three references with "Seasonal Stewardship Assistant" in the subject to [jobs@wnylc.org](mailto:jobs@wnylc.org). Applications are only accepted electronically. No phone calls please.

**The Land Conservancy is accepting applications until the position is filled.** The Western New York Land Conservancy is committed to enhancing diversity and inclusion in our organization and in land conservation. Multiple perspectives and experiences help strengthen our work as an organization and enhance our relevance throughout communities currently underrepresented in the land conservation sector. People of color, women, LGBTQIA+ individuals, and people with disabilities are encouraged to apply.